

Inclusive Recovery Fund

Document Checklist

To avoid any unnecessary delays to your application for a grant from the Inclusive Recovery Fund please feel free to use the below document checklist to ensure you have submitted all necessary documentation in support of your application.



Organisations incorporated 6 to 12 months ago - applying for between £10,000 and £50,000:

- Photo Identification: This must be for the Founder/CEO and correspond with the grant applicant. Either a photograph or photocopy or your photo card, driving license or passport which must be legible. Please ensure if providing your passport that your photograph and the passport number/name is visible
- Cashflow or management accounts covering at least 6-12 months to October 2020, depending on incorporation date
- If you have a balance sheet, profit and loss and or statutory accounts you should also include these
- Projected cashflow for 12 months from November 2020
- Itemised budget and planned activities for the grant period (please use the template provided)

Organisations incorporated over 12 months ago

If you are applying for under £50k please provide:

- Photo Identification: This must be for the Founder/CEO and correspond with the grant applicant. Either a photograph or photocopy or your photo card, driving license or passport which must be legible. Please ensure if providing your passport that your photograph and the passport number/ name is visible
- Cashflow or management accounts covering at least 12 months to October 2020
- If you have a balance sheet, profit and loss and or statutory accounts you should also include these.
- Projected cashflow for 12 months from November 2020.
- A social impact report or case studies to demonstrate impact
- Itemised budget and planned activities for the grant period (please use the template provided)

If you are applying for £50k or more please provide:

- Photo Identification: This must be for the Founder/CEO and correspond with the grant applicant. Either a photograph or photocopy or your photo card, driving license or passport which must be legible. Please ensure if providing your passport that your photograph and the passport number/ name is visible
- Cashflow or Management accounts covering a period of at least 12 months to October 2020
- Projected cashflow for 12 months from November 2020
- Up to date Balance Sheet, Profit and Loss and/or statutory accounts
- A social impact report or case studies to demonstrate impact
- Itemised budget and planned activities for the grant period (please use the template provided)